

ANIL NARULA'S IAS STUDY CENTRE

The Civil Services Examination comprises three successive stages.

1. Civil Services Preliminary Examination:

Objective type Questions for the selection of candidates for the main examination. It is held in May to June month every year. Results are announced in August. This exam is designed to serve as a screening test only.

2. Civil Services Main Examination (Written) for the selection of candidates for the interview. It is held in September -October every year. Results are announced in January.

3. Personality Test: It is the final test and is held in January to March every year. Final results are usually announced before two months from the next Pre Exams

Minimum Education Qualification:

The candidate must hold a degree of any of Universities incorporated by an Act of the Central or State Legislature in India or other educational Institutions established by an Act of Parliament or declared to be deemed as a University Under Section-3 of the University Grants Commission Act, 1956, or possess an equivalent qualification.

Age Limit

- a) General & EWS 21-32 years, Age is calculated as on 1st August of the year of the exam
- b) OBC 3 years relaxation (21 To 35 years)
- c) SC/ST 5 years relaxation (21 to 37 years)
- d) Ex-Serviceman 5 years relaxation (For conditions refer notification)

Number of Attempts allowed

a) General ,EWS	-	6 Attempts
b) OBC	-	9 Attempts,
c) SC/ST	-	No limit upto 37 years
d) Physically handicapped (General)	-	9 Attempts

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Over view of Preliminary examination

Preliminary (multiple choice question)	PAPER-I General Studies	PAPER-II CSAT (Qualify Only)33%
Total Question/hours	100 / 2 hr	80 / 2 hr
Negative marking	Yes, (1/3)	Yes, (1/3)
Total Marks	200	200
Standard	Up to 10 th & Up to 12 th	Up to 10 th

- ❖ Both exams are held on the same day.
- ❖ The number of candidates admitted to the main examination will be about twelve to thirteen times the total no of vacancies available in the year in various posts.
- ❖ It is mandatory for the candidate to appear in both the Papers for the purpose of evaluation. Therefore a candidate will be disqualified in case he/she does not appear in both the papers of Civil Services (Prelim) Examination

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PRELIMINARY EXAMINATION

General Studies

Paper I- (200 marks)

Duration- Two hours

- Current events of national and international importance
- History of India and Indian National Movement.
- Indian and World Geography – Physical, Social, Economic Geography of India and the world.
- Indian Polity and Governance-Constitution, Political System, Panchayati Raj, Public Policy, Rights Issues, etc.
- Economic and Social Development-Sustainable Development, Poverty, Inclusion, Demographics, Social Sector Initiatives, etc.
- General issues on Environmental ecology, Bio-diversity and Climate Change-that do not require subject specialization
- General Science.

Paper II – (200 marks)

Duration: Two hours

- Comprehension
- Interpersonal skills including communication skills;
- Logical reasoning and analytical ability
- Decision making and problems solving
- General mental ability
- Basic numeracy (numbers and their relations, orders of magnitude, etc.) (Class X level), Data interpretation (charts, graphs, tables, data sufficiency etc.—Class X level)
- English Language Comprehension skills (Class X level).

Note : Questions relating to English Language Comprehension skills of Class X Level (last item in the Syllabus of Paper-II) will be tested through passages from English language only without providing Hindi translation thereof in the question paper.

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MAIN EXAMINATION

- The main Examination is intended to assess the overall intellectual traits and depth of understanding of candidates rather than merely the range of their information and memory.
- The nature and standard of questions in the General Studies papers (Paper II to Paper V) will be such that a well-educated person will be able to answer them without any specialized study.
- The questions will be such as to test a candidate's general – awareness of a variety of subjects, which will have relevance for a career in Civil Services.
- The questions are likely to test a view on conflicting Socio-economic goals, objectives and demands. The candidates must give relevant, meaningful and succinct answers.
- The scope of the syllabus for optional subject papers (Paper VI and Paper VII) for the examination is broadly of the honors degree level i.e. a level higher than the bachelor degree and lower than the master's degree. In the case of Engineering, Medical Science and law, the level corresponds to the bachelor's degree.

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Syllabi of the papers included in the scheme of civil Services (Main) Examination are given as follows:-

Paper-A	One of the Indian languages to be selected by the candidate from the 22 languages included in the VIII th Schedule to the Constitution (Qualifying Paper)	300 Marks
Paper-B	English Language (Qualifying Paper)	300 Marks
Paper-I	Essay	250 Marks
Paper- II, III, IV, V	General Studies (250 Marks each)	1000 Marks
Paper-VI, VII	Any one subject (having two papers) to be selected from the prescribed optional subject (250 marks each)	500 Marks
	Total Marks for Written Examination	1750 Marks
	Interview test (in the medium you choose)	275 Marks
	Grand total	2025 Marks

General Studies (Mains)

General Studies-I: Indian Heritage and Culture, History and Geography of the World and Society. (PAPER-II)

- Indian culture will cover the salient aspects of Art forms, Literature and Architecture from ancient to modern times.
- Modern Indian history from about the middle of the eighteenth century until the present significant events, personalities, issues.
- The Freedom Struggle- its various stages and important contributors/ contributions from different parts of the country.
- Post-Independence consolidation and reorganization within the country.
- History of the world will include events from 18th century such as industrial revolution, world wars, redrawing of national boundaries, colonization, decolonization, political philosophies like communism, capitalism, socialism etc.- their forms and effect on the society.

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- Salient features of Indian Society, Diversity of India.
- Role of women and women's organization, population and associated issues, poverty and developmental issues, urbanization, their problems and their remedies.
- Effects of globalization on Indian society
- Social empowerment, communalism, regionalism & secularism.
- Salient features of world's physical geography
- Distribution of key natural resources across the world (including South Asia and the Indian sub-continent); Factors responsible for the location of primary, secondary, and tertiary sector industries in various parts of the world (including India)
- Important Geo-physical phenomenon such as earthquakes, Tsunami, Volcanic activity, cyclone etc, Geographical features and their location –changes in critical geographical features (including water-bodies and ice-caps) and in Flora and Fauna and the effects of such changes.

General Studies-II: Governance, Constitution, Polity, Social justice and International relations. (PAPER-III)

- Indian Constitution- historical underpinnings, evolution, features, amendments, significant provisions and basic structure.
- Functions and responsibilities of the Union and the States, issues and challenges pertaining to the federal structure, devolution of powers and finances up to local levels and challenges therein.
- Separation of powers between various organs dispute redressal mechanisms and institutions.
- Comparison of the Indian constitutional scheme with that of other countries.
- Parliament and State Legislatures-structures, functioning, conduct of business, powers & privileges and issues arising out of these.
- Structure, organization and functioning of the Executive and the Judiciary Ministries and Department of the Government; pressure groups and formal/informal associations and their role in the polity
- Salient features of the Representation of People's Act.
- Appointment to various Constitutional posts, powers, functions and responsibilities of various Constitutional Bodies.
- Statutory, regulatory and various quasi-judicial bodies.
- Government policies and interventions for development in various sectors and issues arising out of their design and implementation.
- Development processes and the development industry, the role of NGOs, SHGs, various groups and associations, donors, charities, institutional and other stakeholders.

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- Welfare schemes for vulnerable sections of the population by the Central and States and the performance of these schemes; mechanisms, laws, institutions and Bodies constituted for the protection and betterment of these vulnerable sections.
- Issues relating to development and management of Social Sector/Services relating to Health, Education, Human resources.
- Issues relating to poverty and hunger.
- Important aspects of governance, transparency and accountability in e-governance-applications, models, success, limitations, and potential; citizens charters, transparency & accountability and institutional and other measures.
- Role of civil services in a democracy.
- India and its neighborhood-relations.
- Bilateral, regional and global groupings and agreements involving India and/or affecting India's interests.
- Effect of policies and politics of developed and developing countries on India's interests Indian diaspora.
- Important International institutions agencies and their structure, mandate.

General Studies –III Technology, Economic Development, Bio-diversity, Environment, Security and Disaster Management (PAPER-IV).

- Indian Economic and issues relating to planning, mobilization of resources, growth development and employment.
- Inclusive growth and issues arising from it.
- Government Budgeting.
- Major crops cropping patterns in various parts of the country, different types of irrigation and irrigation systems storage, transport and marketing of agricultural produce and issues and related constraints; e-technology in the aid of farmers.
- Issues related to direct and indirect farm subsidies and minimum support prices; Public Distribution System objectives, functioning, limitations, revamping, issues of buffer stocks and food security; Technology mission; economics of animal-rearing.
- Food processing and related industries in India-scope and significance, location, upstream and downstream requirements, supply chain management.
- Land reforms in India.
- Effects of Liberalization on the economy, changes in industrial policy and their effects on industrial growth.
- Infrastructure: Energy, Ports, Roads, Airports, Railways etc.
- Investment models.
- Science and Technology-developments and their applications and effects in everyday life

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- Achievements of Indians in science & technology; indigenization of technology and developing new technology.
- Awareness in the fields of IT, Space, Computers, Robotics, Nano-technology, bio-technology and issues relating to intellectual property rights.
- Conservation, environmental pollution and degradation, environmental impact assessment.
- Disaster and disaster management.
- Linkages between development and spread of extremism
- Role of external state and non-state actors in creating challenges to internal security.
- Challenges to internal security through communication networks role of media and social networking sites in internal security challenges, basics of cyber security, money laundering and its prevention.
- Security challenges and their management in border areas, linkages of organized crimes with terrorism.
- Various Security forces and agencies and their mandate.

General Studies-IV: Ethics, integrity, and Aptitude (PAPER-V)

This paper will include questions to test the candidate's attitude and approach to issues relating to integrity, probity in public life and his problem resolving approach to various issues and conflicts faced by him in dealing with society. Questions may utilize the case study approach to determine these aspects. The following broad areas will be covered.

- Ethics and Human Interfere, Essence, determinants and consequences of Ethics in human action, dimensions of ethics in private and public relationships. Human values—lessons from the lives and teachings of great leaders, reformers and administrators; role of family, society and educational institutions in inculcating values.
- Attitude: content, structure, function; its influence and relation with thought and behavior; moral and political attitudes; social influence and persuasion.
- Aptitude and foundational values for Civil Service, integrity, impartiality and non-partisanship, objectivity, dedication to public service, empathy, tolerance and compassion towards the weaker-sections.
- Emotional intelligence-concepts and their utilities and application in administration and government.

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- Continuations of moral thinkers and philosophers from India and world.
- Public/Civil service values and Ethics in Public administration: Status and problems; ethical concerns and dilemmas in government and private institutions; laws, rules, regulations and conscience as sources of ethical guidance; accountability and ethical governance; strengthening of ethical and moral values in governance; ethical issues in international relations and funding; corporate governance.
- Probity in Governance; Concept of public service; Philosophical basis of governance and probity; Information sharing and transparency in government, Right to Information, Codes of Ethics, Codes of Conduct, Citizen's Charters, Work culture, Quality of service delivery, Utilization of public funds, challenges of corruption.
- Case studies on above issues.

ESSAY (PAPER-I)

- Candidates will be required to write an essay on a specific topic. The choice of subject will be given. They will be expected to keep closely to the subject of the essay to arrange their ideas in orderly fashion, and to write concisely. Credit will be given for effective and exact expression.

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Optional

PAPER-VI & PAPER VII

Optional Subject I & II Candidate can choose any optional subject from amongst the List of 25 optional subjects given.

List of Optional Subjects:

Agriculture	Animal husbandry & veterinary science	Mathematics	Mechanical Engineering
Anthropology	Botany	Medical Science	Philosophy
Chemistry	Civil engineering	Physics	Pol. Sc. & International relation
Commerce & Accountancy	Economics	Psychology	Public Administration
Electrical Engineering	Geography	Sociology	Statistics
Geology	History	Zoology	Literature
Law	Management		

Literature of any one language to be selected from :Arabic, Assamese, Bengali, Chinese, English, French, German, Gujarati, Hindi, Kannada, Kashmiri, Konkani, Marathi, Malayalam, Manipuri, Nepali, Oriya, Persian , Punjabi, Russian, Sanskrit, Sindhi, Tamil, Telgu, and Urdu.

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